

## NOTICE

As per the notice issued by Directorate of Higher Education, Assam (No. PC/HE/Misc/106/2021/13), dated – 02/11/2021 with regards to the directions issued by the Hon'ble Supreme Court Committee on Road Safety (CoRS), it is hereby informed to all the students and employees of Bahona College that a vehicle pass will be mandatory to all those carrying vehicles inside the campus from **25<sup>th</sup> December, 2021**. Apart from that, no helmet-no entry policy will be strictly implemented for two wheelers effective from 06/12/2021. Therefore, all those who bring vehicles to college campus are requested to apply for Bahona College vehicle pass.

### **Eligibility:**

- 1) A valid driving license (learner or permanent)
- 2) A registered vehicle (own or other)

### **Application fee:**

Vehicle type	Application fee for students	Application fee for employee
Two-wheeler	30 /- per vehicle	70 /- per vehicle
Four-wheeler	50 /- per vehicle	100 /- per vehicle

### **➤ NO APPLICATION FEE IS REQUIRED FOR ELECTRONIC VEHICLE USERS**

#### **How to apply and get the Bahona College vehicle pass:**

- 1) Take a print out of the application form and submit the filled application to college office with xerox copies of **vehicle registration card, any document establishing relationship of the applicant to the owner of the vehicle** (*if vehicle is not registered to the applicant's name*), and a **valid driving license** (*learner or permanent*).
- 2) After successful submission of the application with payment, an acknowledgement receipt will be provided. Keep this for future reference.
- 3) Approved applicants will get the vehicle pass within two weeks from the date of application, the status of the same will be sent via Gmail.

#### **Other information:**

- 1) The vehicle pass shall remain valid until it is damaged to that extent where the details printed on it are no longer visible/clear.
- 2) **Students** who issue vehicle pass submitting learners license need to submit the permanent or valid reissued learners' license before the expiry of the learners' license submitted during vehicle pass application. Failing to do so will terminate the validity of the vehicle pass.
- 3) Vehicle pass will be considered as expired once the student finishes her/his academic journey in the college.
- 4) Application for vehicle pass will be accepted throughout the year.
- 5) An applicant can apply for a vehicle pass for multiple vehicles by submitting one application for each vehicle for which pass is being applied.
- 6) If replacement of an issued vehicle pass is required (in case of damage to the mountable pass), a fresh application should be made with the required fee.

**BAHONA COLLEGE VEHICLE PASS APPLICATION (for employee)**

**NOTE:** The fee paid during the time of application is **non-refundable**. Completion of application and/or payment does not necessarily mean that a Bahona College Vehicle Pass can be issued. The issue of a pass will need an essential approval from the required administration, if an applicant is eligible to get a pass. We therefore request the users to contact the Member Secretary, Transport Management Cell, Bahona College before proceeding to apply and pay the required fee if you are in doubt about eligibility of getting a pass.

<b>Applicant and Vehicle details</b>
Name (In Block Letter).....
Phone No.....
Email ID.....
Class.....Department (If Degree Student).....
Vehicle type: <u>Two-wheeler/Four-wheeler</u> . Registration No.....
Fuel type: <u>Petrol/Diesel/Electronic</u>
Chassis No.....
Engine No.....
Make (e.g., Bajaj, Royal Enfield, etc) .....
Model (e.g., Pulsar 180, Classic 350, etc) .....
Colour..... Ownership: <u>Own/Other</u> .
Relationship with owner (if not owned by the applicant).....
Name and address of the owner.....
.....PIN .....

I accept to the following terms and conditions -

1. The Bahona College vehicle pass is only to make entry and exit from the Bahona College campus, it has nothing to do off the campus. College will not be responsible for any incident and accident by the vehicle, both inside and outside the campus.
2. I will follow all the traffic rules and regulations while driving the vehicle.
3. I will park the vehicle only in the parking space and in an organized manner.

**Signature of the applicant with date**

<b><u>FOR OFFICE USE</u></b>
Application No..... Date of application...../...../.....
Accepted or rejected..... Vehicle pass number (if accepted) .....

**BAHONA COLLEGE VEHICLE PASS APPLICATION (for students)**

**NOTE:** The fee paid during the time of application is **non-refundable**. Completion of application and/or payment does not necessarily mean that a Bahona College Vehicle Pass can be issued. The issue of a pass will need an essential approval from the required administration, if an applicant is eligible to get a pass. We therefore request the users to contact the Member Secretary, Transport Management Cell, Bahona College before proceeding to apply and pay the required fee if you are in doubt about eligibility of getting a pass.

<b>Applicant and Vehicle details</b>
Name (In Block Letter)..... Phone No..... Email ID..... Class.....Department (If Degree Student)..... Vehicle type: <u>Two-wheeler/Four-wheeler</u> . Registration No..... Fuel type: <u>Petrol/Diesel/Electronic</u> Chassis No..... Engine No..... Make (e.g., Bajaj, Royal Enfield, etc) ..... Model (e.g., Pulsar 180, Classic 350, etc) ..... Colour..... Ownership: <u>Own/Other</u> . Relationship with owner (if not owned by the applicant)..... Name and address of the owner..... .....PIN.....
<b>Driving License (DL) details</b>
Name of DL holder..... Type (learner/permanent) ..... Address..... DL No..... Valid from..... Valid to..... <b><i>The DL holder is a bona-fide student of Bahona College</i></b>  Countersigned by the Head of the Department/any other teacher of Bahona College

I accept to the following terms and conditions -

1. I will not allow or encourage anyone without a valid driving license to drive my vehicle(s) for which Bahona College vehicle pass has been issued. If anyone without a valid license is found to be driving my vehicle during entry or exit of the Bahona College campus, the Bahona College pass issued for my vehicle(s) will be terminated and the college may take disciplinary action for violating the rule.
2. If my driving license validity expires during my period as a student of Bahona College, then the pass issued for my vehicle(s) shall remain invalid until I submit a copy of the renewed driving license.
3. The Bahona College vehicle pass is only to make entry and exit from the Bahona College campus, it has nothing to do off the campus. College will not be responsible for any incident and accident by the vehicle, both inside and outside the campus.
4. I will follow all the traffic rules and regulations while driving the vehicle.
5. I will park the vehicle only in the parking space and in an organized manner.

**Signature of the applicant with date**

<b><u>FOR OFFICE USE</u></b>
Application No..... Date of application...../...../.....
Accepted or rejected..... Vehicle pass number (if accepted) .....